

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed “Year ending 31 March 2022” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: Alpheton Parish Council

County area (local councils and parish meetings only): Suffolk

Financial year ending 31 March 2022

Prepared by (Name and Role): Mary Luton-Woodburn Clerk/RFO

Date: 19/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
account 1	12,335.0	12,335.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
item 1		-
Add: any un-banked cash as at 31/3/22		
		-
Net balances as at 31/3/22 (Box 8)		<u>12,335.0</u>