

ALPHETON PARISH COUNCIL

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY 27 JULY 2023 IN ALPHETON VILLAGE HALL AT 7.00PM

Present: Cllrs M Gray (Chair), G Baker, K Jacobs, R Kemp, J Moore, J. Nunn, Tim Rix. Also present: Mary Luton-Woodburn, Parish Clerk.

1. To receive apologies for absence No apologies
2. Declarations of Interest None
3. To approve Minutes of the meeting of 23 May 2023 The minutes were approved. Proposed, Cllr Baker, Seconded, Cllr Jacobs.
4. Public Forum. No members of the public present.
5. To consider any new planning matters and report on any decisions
 - (i) DC/23/02958 Full Planning Application - Erection of detached annex for family members (following demolition of outbuilding/s)(re-submission of withdrawn application DC/23/00095). Laburinthos Cottage Bury Road Shimpling (part In the Parish Of Alpheton). The Parish Council discussed this application in some detail and resolved to make no comment. Proposed, Cllr Gray, Seconded, Cllr Moore.
 - (ii) To report on planning appeal relating to application DC/21/05011 Application for a Lawful Development Certificate for an Existing Use or Operation or activity including those in breach of a planning condition. Conversion and use of former second world war building as a dwellinghouse. Land Opposite To Stone Cottages Bury Road Shimpling Suffolk. The Clerk reported that a public inquiry will take place regarding this application in Ipswich on 15 August. Cllr Kemp pointed out that unusually, this will be a live inquiry.
6. To receive the Parish Clerk's report:
 - (i) The Council approved the payment of all items on the schedule of payments. Proposed Cllr Baker, Seconded Cllr Gray.

Evan Markell, 30 May grass cut, as per contract	£ 180.00	<i>PHA 1875 s.164</i>
Evan, 30 June grass cut, as per contract	£ 180.00	<i>PHA 1875 s.164</i>
ICO Data Protection Fee	£ 35.00	<i>LGA 1972 s.111</i>
SID batteries x 2 (incl VAT £21.64)	£ 129.50	<i>H/ways Act 1980, s.274A</i>
Clerk's Salary from 1 Apr – 30 June 2023	£ 957.84	<i>LGA 1972 s.111</i>
Alpheton Village Hall hire July, meeting	£ 20.00	<i>LGA 1972 s.111</i>
Parish Council Insurance – 3-year agreed contract	£ 362.26	<i>LGA 1972 s.101</i>
Contribution towards the reintroduced Village Magazine	£ 132.00	<i>LGA 1972 s.111</i>
Total expenditure	£ 1,996.26	
7. To receive District and County Councillors' Reports Cllr Kemp, Cllr Malvisi and Cllr Nunn reports were noted.
8. To discuss the CAB name change The Parish Council resolved to support this name change which better reflects the CAB coverage. The Parish Council were reassured that the valuable work of the CAB (Citizens Advice Bureau) will still cover the same geographical areas. Proposed, Cllr Kemp, Seconded Cllr Nunn.

Cllr Kemp left the meeting.

Signed

Dated.....

9. To review and approve the Alpheton Parish Council – General Risk Management and Internal Control Document dated July 2023 The Parish Council approved the Document which included one small change from the previous year to include ‘Data Protection’ measures. Proposed Cllr Gray, Seconded, Cllr Moore.
10. To receive an update on the management of the SIDs Cllr Moore confirmed that the first move of the SID devices was delayed by the need to ensure the downloading of the data had been completed. This had now been completed so the first move of the new arrangements will take place on Monday 31 July 2023. The Clerk confirmed that the SLA had not been received. Cllr Moore to chase.
11. To receive an update on the management and updating of Parish Council website and discussions on electronic communications. Cllr Gray reported on the meeting held between herself, Cllr Rix and the Clerk. The Clerk briefed the Parish Council on the discussions aimed at improving, updating and managing the website to encourage wider usage. The Parish Council resolved that this work should progress and that all Councillors would look at any revisions or additions needed. Cllr Moore offered to provide updates and changes to the Village Hall related items. Cllr Rix was thanked for his work on this and for agreeing to take on the updating. Proposed, Cllr Gray, Seconded Cllr Jacobs. In the future, notice of meetings, but not Agendas can be placed on social media pages relevant to the village. In future other electronic methods of communicating may be considered.
12. Date and time of next Parish Council meeting

Thursday, Oct 12, 2023 at 7pm in Alpheton Village Hall.

The meeting closed at 8.05pm.

Signed

Dated.....