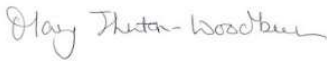


# ALPHETON PARISH COUNCIL

## Annual Parish Council Meeting

### AGENDA

The Councillors of Alpheton Parish Council are summoned to the Annual Parish Council Meeting to be held on 30 May 2024, immediately following the Annual Parish Meeting to be held at 7pm.



Mary Luton-Woodburn

Parish Clerk

24 May 2024

1. Election of Chairman and Vice Chairman
2. To receive the Chairman's and Vice Chairman's Acceptance of Office Forms
3. To receive apologies for absence
4. Declarations of Interest
5. To approve Minutes of 11 April 2024 [attached]
6. Public Forum – Questions from members of the public for a maximum of three minutes duration per person (total time not exceeding 25 minutes)
7. To receive the Parish Clerk's verbal report:
  - (i) consider and approve schedule of items awaiting authorisation [attached]
8. To receive District and County Councillors' Monthly Reports [Cllr Kemp, Cllrs Malvisi and Nunn reports attached]
9. To:
  - (i) Review Standing Orders and approve [attached]
  - (ii) Resolve to review the new NALC model Financial Regulations at the July meeting and then approve
10. To appoint Parish Council Portfolio Holders [previous list attached]
11. To consider any new planning matters and report on any outcomes (no new planning matters at this time)
12. To consider and approve the Annual Governance and Accountability Report (AGAR) 2023/24 [all items attached]:-
  - (i) To consider and approve Certificate of Exemption for 2023/24
  - (ii) To consider and approve Annual Internal Audit Report for 2023/24
  - (iii) To consider and approve the Annual Internal Auditor's Report 2023/24
  - (iv) To consider and approve Annual Governance Statement 2023/24
  - (v) To consider and approve Accounting Statement 2023/24
13. To review progress and costs for the Village Gates project (Cllrs Gray and Moore)
14. To receive a briefing on the accidental collapse of Bridge Street bus shelter and discuss replacement options (Cllrs Gray and Moore)
15. Date and time of next Parish Council meeting:

**Tuesday 23 July at 7.00pm.**