

ALPHETON PARISH COUNCIL

To: Members of Alpheton Parish Council:

You are duly summoned to attend a Parish Council Meeting to be held at 7pm on Thursday 2nd October at Alpheton Village Hall.

Public Attendance:

Members of the public are welcome to attend and speak during the public forum (item 4) or comments may be emailed ahead of the meeting to the Parish Clerk: alphetonpcclerk@gmail.com

AGENDA

1. Apologies and approval of absences
2. To receive any declarations of Interest
3. To approve that the minutes of the meeting held on 17th July 2025 are a true and accurate record.
4. Public Forum – Questions from members of the public for a maximum of three minutes duration per person (total time not exceeding 25 minutes)
5. To receive an update on co-opting a councilor vacancy and to discuss how the council can encourage new applicants.
6. To receive the Parish Clerk's report:
 - a. Approval of payments awaiting authorisation
 - b. External Auditors report
7. To receive District and County Councilors' Reports
8. To receive status reports and updates on:
 - a. SID devices redeployment and ANPR Data Report (ANPR camera will be deployed on 29th September) – Cllr Moore
 - b. Village gates and visibility issue (contingency plan for potential public liability issue) – Cllr Moore and Cllr Gray
 - c. Police and crime update - Clerk
9. To consider and approve the updated Signage policy - Cllr Moore and Cllr Gray
10. To receive an update on the defibrillator that has gone missing from Tye Green - Cllr Gray
11. To receive an update on the Community Governance Review (response window = 27th October - 7th November) - Cllr Gray
12. To receive an update on Devolution - Cllr Gray
13. To consider moving towards using a '.gov.uk' domain for the Alpheton website and clerks email address following new guidance from NALC - *Assertion 10 - Digital and data compliance (correspondence attached: What's Changed in The Smaller Authorities' Proper Practices Panel 2025)*
14. To consider and approve an IT policy for the PC (draft attached) following new guidance from NALC - *Assertion 10 - Digital and data compliance (correspondence attached: What's Changed in The Smaller Authorities' Proper Practices Panel 2025)*

15. To receive an update on the issue of heating problems at Alpheton Village Hall and resolve if a reimbursement of hire costs should be accepted (correspondence attached)
16. To consider any new planning matters and report on any decisions (up to and including any new applications received after 26th Sept):
For information:
Decision Notice - DC/25/03582 - Elms Farm, Old Bury Road, Alpheton - Part discharge for the front elevation only – APPROVED
DC/25/02888 and DC/25/02889 Tye Green Cottage Tye Green, Alpheton - Awaiting decision
DC/25/03412 - Woodhall, Bury Road , Alpheton – Awaiting decision
DC/25/02958 and DC/25/02959 Alpheton Mill, Bridge Street - Awaiting decision

New applications:
DC/25/03918 & DC/25/039189 - New Maltings, Alpheton

Babergh and Mid Suffolk Joint Local Plan Review: Publication of the Draft Babergh and Mid Suffolk Strategic Housing Land Availability Assessment and Forthcoming Call for Sites
17. To confirm the date of the next meeting – scheduled for 30th November 2025.

Sarah Headland

Sarah Headland
Clerk to the Parish Council

26th September 2025