

ALPHETON PARISH COUNCIL

To: Members of Alpheton Parish Council:

You are duly summoned to attend a Parish Council Meeting to be held at 7pm on Thursday 27th November 2025 at Alpheton Village Hall.

Public Attendance:

Members of the public are welcome to attend and speak during the public forum (item 4) or comments may be emailed ahead of the meeting to the Parish Clerk: alphetonpcclerk@gmail.com

AGENDA

1. Apologies and approval of absences
2. To receive any declarations of Interest
3. To approve that the minutes of the meeting held on 2nd October 2025 are a true and accurate record.
4. Public Forum – Questions from members of the public for a maximum of three minutes duration per person (total time not exceeding 25 minutes)
5. To receive the Parish Clerk's report:
 - a. Approval of payments awaiting authorisation
 - b. To approve the appointment of the internal auditors - Heelis and Lodge - for the year ending 31st March 2026 at a cost of £190.
6. To receive District and County Councilors' Reports
7. To receive status reports and updates on:
 - a. SID devices redeployment and ANPR Data Report – Cllr Moore and Cllr Cullimore
 - b. Councilor vacancy
 - c. Police and crime update - Clerk
8. To approve the updated Signage policy - Cllr Moore and Cllr Gray
9. To receive an update on the defibrillator that has gone missing from Tye Green and to approve the retrospective purchase of a replacement battery - Cllr Gray
10. To receive an update on Devolution - Cllr Gray
11. To give an update on the Community Governance Review – Cllr Gray and Cllr Moore
12. To discuss the progress of moving the Alpheton website to a '.org.uk' or '.gov.uk' domain and obtaining a new email address for the clerk following the new guidance from NALC - Assertion 10 - Digital and data compliance. This is to ensure compliance with 2025/6 AGAR and internal audit – Cllr Rix and Clerk
13. To consider and approve the newly updated Parish Council IT policy.
14. To approve the annual pay award for Clerks, back dated to April 2025, and the home working allowance payment of £6 per week (as per advice from SALC Payroll) to start from today.
15. To consider funding a contribution towards training for the CiLCA qualification for Clerk
16. To consider the draft budget and precept for 2026-27

17. To discuss the concerns raised by residents regarding speeding on Old Bury Road
18. To discuss the PC banking arrangements and consider moving to a different bank with less bank charges and better service.
19. To consider any new planning matters and report on any decisions (up to and including any new applications received after 27th November):

For information:

DC/25/02888 and DC/25/02889 Tye Green Cottage Tye Green – GRANTED

DC/25/03879 - Elms Farm, Old Bury Road - GRANTED

DC/25/03412 - Woodhall, Bury Road – Awaiting decision

DC/25/02958 and DC/25/02959 Alpheton Mill, Bridge Street - Awaiting decision

DC/25/03918 & DC/25/039189 - New Maltings - Awaiting decision

DC/25/04102 - 6 The Glebe, Alpheton – prior approval is not needed

Babergh and Mid Suffolk Joint Local Plan Review: Publication of the Draft Babergh and Mid Suffolk Strategic Housing Land Availability Assessment and Forthcoming Call for Sites.

New applications:

20. To confirm the date of the next meeting – scheduled for 29th January 2026

Sarah Headland

Sarah Headland
Clerk to the Parish Council

21st November 2025