

ALPHETON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

HELD ON 22 JUNE AT 7PM IN ALPHETON VILLAGE HALL

Present: Cllrs M Gray (Chair), G Baker, J Moore, R Kemp. Also present: Mary Luton-Woodburn, Parish Clerk.

1. Apologies: Apologies were received from Cllrs Jacobs, Nunn, Malivsi and Rix.
2. Declarations of Interest: Cllr Moore declared an interest in Agenda Item 6 as Treasurer of the Village Hall Committee.
3. To consider and approve the draft Minutes of 4 May 2021 The Minutes were approved. Proposed Cllr Baker, Seconded Cllr Moore.
4. Public Forum No members of the public were present.
5. To consider and approve the Annual Governance and Accountability Report 2020/21 The Council considered all four items presented for the Report. Under item (ii) the Council approved the motion that - The Council set a General Reserve of £4000. Proposed Cllr Moore, Seconded Cllr Gray. The Council approved the Annual Governance and Accountability Report 2020/21, items (i) to (iv). Proposed Cllr Kemp, Seconded Cllr Moore. It was suggested that a mid-year review of the budget be carried out during the current year.
6. To consider the proposal that a reimbursement of the electricity cost (up to £30 per year) for running the defibrillators at Alpheton Garage and the Village Hall, be approved. Council approved this proposal and that the payment be made at the end of the financial year, each year. Proposed Cllr Kemp, Seconded Cllr Baker.
7. To consider a proposal from the owner of Alpheton Garage that they be allowed a discount on their unpaid £950 licence fee for 2020/21. The Council considered all the aspects of this request and resolved to turn down the request. Proposed Cllr Kemp, Seconded Cllr Moore.
8. To consider a proposal that the Parish Council Asset Register, which is currently held in a handwritten book, be transferred to an electronic register for ease of scrutiny. This was approved by Council. Proposed Cllr Baker, Seconded Cllr Moore.
9. To receive District and County Councillors' Reports – Cllr Kemp's report was noted. No other reports received by the meeting date.
10. Clerk's report:
 - (i) Schedule of items waiting approval: The Council approved the payment of all items on the schedule of payments and noted the Bank balance of £14,264.76 which included the donation of £100 from the Village Hall Committee towards the defibrillator. The Council resolved to write a letter of thanks to the Village Hall for their kind donation

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| Graham Maskell grass cutting | £1010 | <i>LGA 1972 s.111</i> |
| Peter Rix for trench digging re Defibrillator | £44.00 | <i>Public Health Act 1936, s.234</i> |
| SALC Training (inc. VAT) | £30.00 (inc £5.00 VAT) | <i>LGA 1972 s.111</i> |
| BDC – dog/litter bin emptying 2021-2022 | £238.04 (inc VAT £39.67) | <i>Litter Act 1983, ss5,6</i> |
| Vic Regan - Village Green Defib Installation | £550.00 | <i>Public Health Act 1936, s.234</i> |
| Clerk's Salary from 1 April 2021-30 June | £864.24 | <i>LGA 1972 s.111</i> |
| | <u>Total £2,736.28</u> | |

Signed

Dated.....

The Council approved payment of all amounts. Proposed Cllr Kemp, Seconded Cllr Baker.

11. To consider any new planning matters. There were no new planning matters to consider.
12. To Note:
 - SIDs – Cllr Rix had offered to hold a ZOOM training session for Councillors to understand how to interrogate the data. Cllr Gray will take this forward with Cllr Rix to arrange a suitable date.
 - Broken Grit Bin – Cllr Kemp will escalate the request for a replacement with SCC CEO.
 - Building on Village Hall site – it was reported that the owner has undertaken to secure the building during the next fortnight.
13. Date and time of next Parish Council meeting The Council resolved to bring forward the date of the next meeting to 27 July 2021. It also resolved to revisit the planning application DC20/05511 as requested by BDC as part of the Agenda for this meeting.

The meeting closed at 8.10pm

Signed

Dated.....