

ALPHETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 5 APRIL 2022 AT 7PM IN ALPHETON VILLAGE HALL

1. Apologies Apology were received from Cllr Rix, Cllr Kemp. Cllr Malvisi and Cllr Nunn sent apologies and hoped to join the meeting later.
2. Declarations of Interest – none declared
3. To approve Minutes of the meetings of 1 March 2022 The Minutes for 1 March were approved. Proposed, Cllr Moore, Seconded Cllr Baker.
4. Public Forum A member of the public, together with Cllr Moore reported on the meeting held with SCC officer, David Chenery during March 2022. A speeding working group is being formed. Further discussion on these items took place under Agenda item 13.
5. To consider any new planning matters none at this time.
6. To approve the National Joint Council (NJC) for Local Government Services. salary award for Clerks for period beginning 1 April 2021. This item was approved. Proposed, Cllr Baker, Seconded, Cllr Jacobs.
7. To receive the Parish Clerk's report:
 - (i) The Council approved the payment of all items on the schedule of payments. Proposed Cllr Gray, Seconded Cllr Baker.

Suffolk County Council SID pole x 3 @ £190 ea	£ 570.00	Highways Act 1989, s.274A
SALC – Payroll services for six months	£ 22.80	(£2.80 VAT) LGA 1972 s.111
Village Hall hire, April meeting	£ 20.00	LGA 1972 s.111
Clerk's Salary from 1 Jan – 31 Mar 2022	£ 864.24	LGA 1972 s.111
Clerk's expenses	£ 15.89	LGA 1972 s.111
 - (ii) to receive an update on the financial position of the Council at year end. Noted.
 - (iii) to consider taking out extended warranty for the Parish Clerk's laptop at an annual cost of £75
The Council resolved not to take out extended warranty for the laptop.
8. To receive District and County Councillors' Reports Noted.
9. To receive an update on quotations and approve contractor to progress repairs to bus shelters (Cllr Gray) [attached] The Council resolved to accept the Trusted Roofing quotation which was the lowest quote received. Proposed, Cllr Baker, Seconded, Cllr Jacobs.
10. To review and approve the Parish Council's Risk Register as at April 2022 The Council approved the new format and contents of the Risk Register. Proposed, Cllr Gray, Seconded, Cllr Baker.
11. To review the grass cutting quotes and approve the contractor for the year 2022/23 The Council resolved to accept the quotation from Mr Markell to cut the grass for the forthcoming year. Proposed, Cllr Moore, Seconded Cllr Gray.
12. To approve an application for the locating of a TVAS pole in Bridge Street The Council resolved to position a TVAS pole in Bridge Street, location to be finalized and cost still to be confirmed by SCC. Proposed, Cllr Baker, Seconded, Cllr Jacobs

Signed

Dated.....

Item 5

13. To receive an update on the meeting with SCC regarding traffic calming measures Cllr Moore reported on a number of areas of discussion from the meeting with SCC and the proposed Working Group's initial meeting. The Parish Council requested that a list of members for the Speed Working Group as well as the draft Terms of Reference are provided for approval by the Council.

Cllr Moore also reported that SCC will accept anecdotal reports of accidents from the Parish Council and that a number of methods of recording evidence of speeding vehicles had been outlined by SCC.

Following further discussion the Parish Council resolved that; future SID data would be shared with Suffolk County Council at regular intervals; that the recommendation for Flowing Traffic Control tubes to record speed and weight of vehicle movements on the A134 near Monks Croft and Lynwold would be progressed, cost expected to be in the region of £600 and that a new specific email address would be set up for anecdotal reporting of 'accidents'. Proposed. Cllr Moore, Seconded Cllr Jacobs.

14. To resolve to submit a CIL Project Enquiry for funding from the CIL Funding Applications - May Bid Round. This was approved, Proposed, Cllr Jacobs, Seconded Cllr Gray.
15. To note that a booklet entitled 'Church Furnishings of St Peter & St Paul's Church, Alpheton' has been received Noted.

Cllr Nunn and Malvisi joined the meeting.

16. To agree meeting dates for the forthcoming year, April 2022 – March 2023 The dates were approved noting that 10 August was a Wednesday and the meeting would commence at 7.30pm
17. Date and time of next Parish Council meeting:

May 3, Annual Parish Residents Meeting at 7pm
followed by the Annual Parish Council Meeting.

The meeting closed at 8.55pm.

Signed

Dated.....