

ALPHETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 4 OCTOBER AT 7PM IN ALPHETON VILLAGE HALL

Present: Cllrs M Gray (Chair), K Jacobs, J Moore, J Nunn, Also present: Mary Luton-Woodburn, Parish Clerk.

1. To receive apologies for absence Apologies were received from Cllrs G Baker, R Kemp, T Rix, E Malvisi.
 - (i) To consider Cllr Rix's request that the Council approves his reasons for absence. Following discussion, the Council resolved under S85 (1) of the 1972 Local Government Act to approve Cllr Rix's request for absence. Proposed Cllr Nunn, Seconded Cllr Jacobs.
2. Declarations of Interest No declarations of interest were made.
3. To approve Minutes of the meetings of 28 June 2022 The Minutes of the meeting for 10 August were approved and signed by the Chairman subject to the addition that the Alpheton WhatsApp Group has never been affiliated to Alpheton Parish Council but was set up by Cllr Rix during the Covid pandemic. Proposed, Cllr Gray, Seconded, Cllr Jacobs.
4. Public Forum no members of the public were present.
5. To consider any new planning matters BDC Planning Consultation Request - DC/22/04895 – TPO for tree works in Church Lane, Alpheton. The Parish Council resolved to make no comment on this application.
6. To receive the Parish Clerk's report:
 - (i) The Council approved the payment of all items on the schedule of payments. Proposed Cllr Gray, Seconded Cllr Jacobs

Evan Markell, 14 Sept grass cut, as per contract	£ 180.00	PHA 1875 s.164
Parish Council Insurance – 3-year agreed contract	£ 362.26	LGA 1972 s.101
Clerk's Salary from 1 July – 30 Sept 2021	£ 879.84	LGA 1972 s.111
Clerk's expenses – (6mths inc postage, printing & paper and mileage to deliver the internal audit)	£ 36.44	LGA 1972 s.111
One Suffolk – year web hosting Alpheton website	£ 60.00	LGA 1972 s.142
Village Hall hire Oct, meeting	£ 20.00	LGA 1972 s.111
SALC payroll services for six months 2022	£ 22.80	LGA 1972 s.111
 - (ii) To receive a half-yearly report on the budget The budget report was noted.
 - (iii) to review policies for adoption: Health & Safety, Staff Disciplinary and Grievance Procedure
The policies were readopted by the Council. Proposed, Cllr Jacobs, Seconded Cllr Gray.
7. To receive District and County Councillors' Reports Reports from Cllr Kemp, Cllr Nunn were noted. Cllr Nunn added a verbal report regarding the cases of avian flu.
8. To consider providing the Clerk with access to view the electronic banking system for the PC The Parish Council resolved to arrange to provide the Clerk with access to view the system and print the statements. In addition the PC would like to change the address to that of the Clerk. Proposed, Cllr Jacobs. Seconded, Cllr Moore.

Signed

Dated.....

9. To consider providing the Clerk with delegated powers to deal with 'minor' planning applications outside meetings in consultation with either the Chair or Vice Chair The Parish Council resolved to provide the Clerk with these delegated powers in consultation with both the Chair and Vice Chair. Proposed, Cllr Nunn. Seconded, Cllr Jacobs.
10. To consider how the vandalized bench in Church Lane might be replaced The PC discussed whether they could provide a replacement, if required. A new bench would be eligible for CIL funding. A discussion with the relevant resident and the landowner will be needed before any decisions are made. The PC resolved to investigate the costs of a recycled plastic wood effect bench which would be added to the PC asset register if this project goes ahead.
11. To receive an update on the costs for a replacement dog poo bin in Church Lane including all fixing costs The Parish Council discussed the various costs and which components of the bin, its fixings and post might need to be replaced. Cllr Jacobs will take some photos of the bin and post to help with the decision on the best way ahead. A further discussion will be needed at the next meeting. Cllr Gray will continue to look for a handyman for such jobs.
12. To receive an update on the regular locating of the SIDs devices and costs The Parish Council resolved to go-ahead with employing Bradley Smith and his team to move the SIDs on behalf of the PC at a maximum cost of £41.63 per move (Costs reviewed in April 2023). Proposed. Cllr Jacobs. Seconded, Cllr Gray. It was reported that Alpheton is considered a priority for the ANPR deployment which is now commencing. Cllr Moore to email Jon Shaw at SCC to ask for the dates for Alpheton.
13. To discuss whether to go ahead with the proposed traffic tube survey The PC decided that the survey would not be commissioned at this time. Full funding had not been achieved so far.
14. To receive an update on the visibility bollards at the entrance to Old Bury Rd Cllr Gray reported on further work on the bollards and it was agreed that a diagram of their location would be helpful. Cllr Moore confirmed that he had a volunteer who would likely take on clearing the area and installing them. The cost of installation needs to be sought so that the total cost of this project can be agreed.
15. Date and time of next Parish Council meeting:

Dec 6 2022 at 7pm, Alpheton Village Hall.

The meeting closed at 9.30pm

Signed

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